Company/Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Interviewee Title (Manager, Supervisor, Owner, etc.):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Synposis of Company/Organization (I.e. What do they do?):

* 1. What positions will you be/are you filling in the coming months/years?
  2. Are any of these positions newly created? If so, why was there a need for the position?
  3. What types of candidates are you looking for?  (education, experience, etc.)What skills are essential to possess in order to be successful in your workplace?
  4. Do you think that high school graduates/college graduates (dependent on answer to previous questions) are prepared for these careers? Explain.
  5. If students are prepared, what are "good" practices in high schools/colleges? If students aren't prepared, what are your suggestions for improving graduate quality?